

Prepress Checklist

Before sending documents for print, please ensure that:

- All Screen and Printer fonts used in the project are included
- The Document page size is equal to the final printed page size
- Bleeds are included and measure at least 1/8 inch
- All pages of a document are in a single file
- The number of pages in the document match the final printed page count
- The document dimensions are correct
- All images are built in CMYK
- Image resolution is at least 300 dpi or greater (the resolution should be at least two times the line screen)
- All EPS or TIFF files are included
- The document has been proofed for typographical errors and all images are correctly positioned
- If sending files for the Digital Press- please make sure files are a high resolution pdf with bleeds

For more information see our File Preparation Tips in the Downloads Section or Call us at 503-639-9835 and ask for prepress customer assistance